

LOWPROPTAX DATA PROCESSING ADDENDUM

Last Modified: September 22, 2026

This Data Processing Addendum ("**DPA**") forms part of the LowPropTax Master Subscription Terms at lowproptax.com/terms (the "**Agreement**") between Climate Clean, a California corporation, doing business as LowPropTax ("**LowPropTax**"), and Client. It applies when LowPropTax processes Personal Information on Client's behalf. Capitalized terms not defined here have the meanings in the Agreement. If this DPA conflicts with the Agreement on the processing of Personal Information, this DPA controls.

1. Definitions

"Client Personal Information" means Personal Information in Client Data that LowPropTax processes on Client's behalf to provide the Services.

"Privacy Laws" means the California Consumer Privacy Act, as amended, and other U.S. state privacy laws, to the extent they apply to the processing of Client Personal Information.

Terms such as "business," "controller," "service provider," "contractor," "processor," "consumer," "sell," and "share" have the meanings given in the applicable Privacy Laws.

2. Roles

Client is the business or controller of Client Personal Information, and LowPropTax is its service provider, contractor, or processor. This DPA does not cover De-identified Data, Usage Data, or information LowPropTax collects for its own purposes (such as account and billing contacts or public records), which are governed by the Agreement and LowPropTax's Privacy Policy.

3. Processing

LowPropTax will:

- (a) process Client Personal Information only to provide the Services under the Agreement and Client's instructions given through the Agreement and the Services, or as required by law;
- (b) not sell or share Client Personal Information, and not retain, use, or disclose it for any other purpose or outside its direct business relationship with Client, except as Privacy Laws permit;
- (c) not combine Client Personal Information with personal information from other sources, except as Privacy Laws permit;
- (d) comply with applicable Privacy Laws and notify Client if it can no longer do so, in which case Client may take reasonable steps to stop and remediate unauthorized processing; and
- (e) require its personnel who process Client Personal Information to keep it confidential.

Client is responsible for giving any required notices and obtaining any required consents for this processing, and for the lawfulness of its instructions.

4. Subprocessors

Client authorizes LowPropTax to use subprocessors. LowPropTax maintains written terms with each subprocessor, which may be the subprocessor's standard terms of service and data processing terms, requiring it to protect Client Personal Information as Privacy Laws require. LowPropTax remains responsible for its subprocessors. The current list is available in Client's account or on request, and LowPropTax will update it before a new subprocessor begins processing Client Personal Information. If Client has a reasonable data-protection objection to a new subprocessor, it may notify LowPropTax within fifteen (15) days of the update; if the parties cannot resolve the objection, Client may terminate the affected Services as its sole remedy and receive a pro-rata refund of any prepaid fees for them.

5. Security

LowPropTax will maintain reasonable administrative, technical, and physical safeguards designed to protect Client Personal Information, appropriate to its nature, as described in its information security program.

6. Security incidents

LowPropTax will notify Client without undue delay, and within seventy-two (72) hours, after confirming unauthorized access to or acquisition of Client Personal Information in its possession or control. LowPropTax will provide information reasonably available to help Client meet its legal obligations and will take reasonable steps to contain and remediate the incident.

7. Assistance

LowPropTax will provide reasonable assistance, taking into account the nature of the processing, to help Client respond to consumer requests under Privacy Laws. If a consumer contacts LowPropTax directly about Client Personal Information, LowPropTax will refer the consumer to Client. Deleting information needed for a pending appeal may prevent LowPropTax from completing that appeal.

8. Compliance information

Once per year, on written request, LowPropTax will answer a reasonable written security and privacy questionnaire, subject to confidentiality. Any further assessment required by Privacy Laws will be at Client's expense, on reasonable notice, and conducted so as not to disrupt LowPropTax's operations or expose other customers' data.

9. Deletion

After the Agreement ends and its export period has passed, LowPropTax will delete Client Personal Information within a reasonable time, except information needed to complete pending appeals, information it must keep for legal, tax, audit, or dispute purposes, and backup copies, which are deleted in the normal backup cycle. Anything retained stays subject to this DPA.

10. General

This DPA lasts as long as LowPropTax processes Client Personal Information. Each party's liability under this DPA is subject to the limitations in the Agreement. LowPropTax may update this DPA as described in the Agreement.

Schedule — Processing details

Purpose: Providing the Services, including property-tax monitoring and analysis, appeal preparation, owner authorization, filing and prosecution of appeals, outcome tracking, communications, billing, and support.

Individuals: Property owners and authorized signers; Client's personnel and Authorized Users; and, to the limited extent in Client Data, tenants and others.

Personal Information: Names, contact details, property and parcel information, ownership and authorization records, property financial information, payment information (processed by LowPropTax's payment processor), and account information. Client should not provide Social Security numbers or other sensitive personal information unless a county form requires it.

Duration: The term of the Agreement and as described in Section 9.